

Job Title: Grant Writer
Apply: <https://airtable.com/shrh06JdB0IPgk5R9>
More Info: <https://www.solvusglobal.com/careers>
Job Type: Part or Full Time, Hourly

At Solvus Global, We Are...

Innovators, Engineers, Entrepreneurs, Makers, Creators, Dreamers, DOERS

Solvus Global is a technology innovation start-up focused on solving problems in the materials and manufacturing space. We are a diverse team of engineers & scientists dedicated to leveraging our Knowledge Capital to develop critical solutions for our customers. Often, those solutions have much greater impact than just one organization and so we focus our innovations on Enterprise Solutions. Our team spins out core technology areas into standalone startups ready to build a team, raise capital, and launch a product/service that solves a critical challenge across entire market domains in materials & manufacturing.

The Opportunity with Solvus Global Is...

Dynamic, Engaging, Cross-Disciplinary, Cutting-Edge, Flexible, EMPOWERING

We are currently looking for a part- or full-time grant writer OR manager (see separate job posting) who will work side-by-side with our engineers and management to support our proposal development team. Solvus Global maintains a portfolio of technically diverse business units, and the ideal candidate will be able to support each of them. Technical experience in at least one of Solvus Global's technical business areas is required, as is the ability to understand and learn about the others. Additionally, the ideal candidate will possess strong organization and exceptional writing and editing skills. This position may require night and weekend work occasionally.

In this role, you would be responsible for researching and identifying applicable proposal calls and solicitations for pursuit, determining proposal concepts and generating technical content, and editing all documents and components of the proposal package. This will be a fast-paced, dynamic role that requires excellent communication skills, a strong team drive, and an ability to self-start. The ability to communicate well orally and in written form is *critical* for this position.

Required Attributes & Skills

- 2-3 years' experience in grant or proposal writing or editing
- Strong technical background (BS, or 3+ years' experience) in at least one of the following areas:
 - Additive manufacturing
 - Robotics
 - Batteries
 - Software/programming
 - Recycling/sortation
- Superior writing, editing, and communication skills
- Experience with Microsoft Suite formatting and template creation
- Exceptional attention to detail
- Experience working in a deadline driven environment
- Skills in internet prospecting and research
- Ability to work in a team
- Ability to take and give direction
- Ability to manage multiple projects and deadlines

Advantageous Attributes & Skills

- Experience with budget drafting
- Familiarity with government and foundation policies, procedures and guidelines, and business principles governing grant preparation and submission.
- Ability to manage teams and the entire submission process